



## Maison des Etudes Doctorales House of Doctoral Studies

Manager - Anne Linares – [anne.linares@univ-cotedazur.fr](mailto:anne.linares@univ-cotedazur.fr) ou  
[med@univ-cotedazur.fr](mailto:med@univ-cotedazur.fr)

# PRINCIPAL GOALS

YOUNG STRUCTURE - CREATED IN 2017

Administrative staff : 1 manager + 2 persons

- ❖ FACILITATE THE RELATIONSHIPS BETWEEN THE PhD STUDENTS, THE RESEARCH STRUCTURES AND THE ADMINISTRATION
- ❖ BE A « PHYSICAL ONE-STOP SHOP / HUB» FOR ALL THE QUESTIONS A PhD CAN ASK FROM HIS FIRST REGISTRATION AND CONTRACT TO HIS THESIS DEFENCE

# ACTIONS - UPSTREAM

## **BE AN INFORMATION POINT FOR STUDENTS IN RESEARCH OF A THESIS**

*In association with the doctoral schools*

- ❖ Explain them the 4 principal steps of the procedure
  - Diploma required and the process of exemption
  - Take contact with a potentiel supervisor and a research laboratory to have their agreement
  - Define a project of research (doctoral schools website)
  - Getting fundings (for some doctoral school)
  
- ❖ Guide the student towards the doctoral school corresponding to his theme of research

# ACTIONS – DOWNSTREAM (1)

## TO THE PhD

- ❖ SIMPLIFY EACH ADMINISTRATIVE STEP DURING THE THESIS :
  - questions about their contract
  - orientation towards the good contact that can help (administration, doctoral school or Welcome center)
  
- ❖ PROMOTE INTERACTIONS BETWEEN PhD DURING THE THESIS
  
- ❖ FACILITATE THEIR PROFESSIONAL INTEGRATION (ALUMNI ; EVENTS WITH FORMER PhD, BUSINESS COMPANIES ; TRAINEESHIP OR POST-DOCTORAL OFFERS...)

## ACTIONS - DOWNSTREAM (2)

### TOWARDS THE DOCTORAL SCHOOLS

- ❖ BE AN ADMINISTRATIVE SUPPORT AND REFERENT ON THE DOCTORAL REGULATION
- ❖ COORDINATE TRANSVERSE ACTIONS
  - Harmonize the process and forms in cooperation with the doctoral schools
- ❖ BE A RELAY BETWEEN THE DOCTORAL SCHOOLS AND THE INSTANCES IN CHARGE OF THE DOCTORAL POLICY (THE COLLEGE OF DOCTORAL STUDENTS)